

**St. Catherine of Siena Board of Catholic Education**  
**Minutes for Meeting of 5/ 2021**

Opening Prayer:

Roll Call: Present: Father Stef, Julie Scherer, Kip Perkins, Carol Smith, Nancy Browning, Judy Newberry, Jen Kirst, Gwen Fields, Raymond Schlosser, Sarah Weinel, , Absent: Ashley Cox (Ashley has resigned her seat.) Excused:

**Pastor's Report (Fr. Stef)**

One candidate so far for principal's position from Texas will be interviewed tomorrow via remote meeting. The students will be leading the rosary as part of the Pope's world prayer. We are planning a farewell for those leaving this year.

**Principal's Report (Julie Scherer)**

Covid relief funding was originally applied for under the original guidelines. We applied under the revised guidelines and were fewer schools than formerly applied. The amounts increased to about \$147,000 There are restrictions on what the funding can be used for so we are updating our application. We are applying additional Chromebooks, Internet connectivity etc. It is unclear whether we can use the funds to update interactive boards in the classroom.

We currently have no active cases for Covid and are planning the outdoor events without masks as per the new diocesan guidelines. We are generally stayingt a 6 feet distancing.

The Middle school committee met in March and will meet again next week. Julie had reviewed the enrollment trends and prompted a good discussion about how it was interconnected with the parish as a whole. They will continue to collect data from Teresa. We are developing an exit survey for those who decide to leave. They are taking a SWOT (Strengths, Weaknesses, Opportunities, Threats.) approach.

Teachers were working on their Google certification. There were a couple of teachers ran into technical issue while taking the test. Julie and two faculty members have been attending the Xavier PD on developing a PLC approach and using that more for academics in addition to non academic areas where we have been already been working things. Raymond and Gwen both commented on the value of PLC as an approach. Nancy spoke in commendation and appreciation for the excellent job that Julie has done as our principal.

We are in the third round/spring MAP testing. At the end of the year we will have data we can use to identify trends.

### **Religious Education Report (Kip Perkins)**

We had 19 CCD students receive first communion and were able to invite a limited number of guests. It was a great day all around.

Confirmation will be at the cathedral. We will be having the all school day retreat. They will have reconciliation on retreat.

Registration has opened for next year for CCD. Kip is reaching out to the 5<sup>th</sup> graders if they are planning to go to Highlands.

We will be looking for 7<sup>th</sup> and 8<sup>th</sup> grade catechists for next year.

### **Evaluation/Planning Committee Report (Nancy Browning)**

Report from last month

Nancy read a letter on behalf of board thanking Julie for her excellent leadership.

### **Policy Review Committee Report (Gwen Fields, Raymond Schlosser)**

Father Stef wanted to leave the final meeting of the term of the Board be June. There was a discussion about which representative reports are necessary. The PTO and Faculty updates would remain.

In places where dates of existing policy adoptions are not listed, they will be entered as “unknown.”

Policy 12 needs a final revision after the prior meeting discussions.

Raymond presented additional parts of the bylaws/constitution. It needs to be brought together to show its current state as a proposal. A remaining task is to revisit how the mission and objectives of the board should be listed.

### **Public Relations/Marketing Committee Report (Ashley Cox, Sarah Weinel)**

Sarah reviewed the last snippet that went into the bulletin. Sarah received some PR ideas from a parent who has a kindergartner and first grader via PTO/Gwen/to Sarah. They included:

- Cost value especially for out of district students compared
- How well our students compete in academic competitions
- A book or other takeaway with the school logo for those coming to open house.

Sarah still is looking to participate whenever the Fourth of July parade can be organized. Father suggested reaching out to Parish Council on this to expand

### **Representative Updates**

#### **PTO Update: (Jenn Kirst)**

PTO met last week. We have over \$7,000. May 15<sup>th</sup> & 16<sup>th</sup> is the flower sale.

PTO helped pay for: Graduation gift, gifts for students who are the last of the family, Students will be getting Kona ice, and gifts for faculty leaving.

Having the Facebook page has been a big plus. We are highlighting 8<sup>th</sup> graders.

#### **Finance Update Report:**

No Report.

**Pastoral Council Update: (Judy Newberry)**

April 15<sup>th</sup> meeting. They are starting to plan for festivals and went over protocols that will be in place by the state. Finance reported on the projections for the year.

**Faculty Update: (Carol Smith),**

Faculty is working to close out the year.

Closing Prayer: Kip

Adjournment: