

**St. Catherine of Siena Board of Catholic Education**  
**Minutes for Meeting of 05/07/2019**

Opening Prayer:

Roll Call: Present: Father Stef, Julie Scherer, Theresa Broering, Carol Smith, Nancy Browning, Judy Newberry, Jen Kirst, Gwen Fields, Raymond Schlosser, Ashley Cox, New Member Sarah Weinel Absent: Excused:

Note: The regular March meeting was cancelled because several members were unable to attend and we would lack a quorum and no pressing business beyond the regular items on the agenda. The April meeting was cancelled because it fell during spring break.

**Pastor's Report (Fr. Stef)**

Electrical Update-We are obtaining three bids to replace air conditioners that we have that are past their life expectancy. We are also looking at individual units in the school. Father is drafting the letter to donors of the former capital campaign in light of the fact that we were only able to complete two of the projects and the school expansion now seems out of reach. Father spoke with the CFO of the diocese, Dale Henson. We will return a portion if requested or the school projects to do the air conditioning projects in lieu of the school expansion. He hopes the letter will go out next week. There is also now discussion of a regional middle school.

Father reacted to the middle school teaching staff. Julie reviewed some of the changes reorganizing the middle school. Two of the teachers are leaving, one to retirement and one to a job at NCC. Three teachers' contracts were not renewed and they were able to apply for the now full time positions. The Math and Social Studies position is currently being sought. The Religion and Literature and Language Arts and Science positions have been covered. We are also looking for a part time Spanish Teacher for 5-8 and to hire a full time intervention/enrichment teacher.

**Principal's Report (Julie Scherer)**

Enrollment: We are expecting 147 for next year although a few are not officially registered. We still have students and families that are visiting.

Kindergarten is expected to be around 20 students.

Fifth grade will see a large number leaving to attend Highlands. We will have 6.

Ashley asked Julie about a review of the curriculum for duplication in the curriculum. Julie has spent a good amount of time in the classroom this year during her first year. She plans to look at more in depth at teaching practices. The example of professional development trip was given as an example. Gwen suggested a possible survey of parents to gather data on their experience. Theresa asked about parent volunteers. Parents may volunteer in the classroom if they are Virtus trained etc. and are there to support the education process. Different teachers have utilized volunteers to a different extent.

### **Religious Education Report (Theresa Broering)**

There was the Jesus Day retreat night for students. May crowning will be tomorrow. First communion took place and went well. Father Stef helped out to get the communicants through the final song.

We are going to have vacation school, 3<sup>rd</sup> full week in July. We are also starting the registration process for next year.

### **Evaluation/Planning Committee Report (Nancy Browning)**

Cool Room options: we want to continue to follow this.

Julie is still planning to organize the space for a teacher plan room for next year.

We will work on our policy timeline sheets.

We will continue to work to fill out goal sheets.

We will update our Board binders over the summer.

### **Policy Review Committee Report (Gwen Fields, Raymond Schlosser)**

Policy 1: No changes

Policy 2.1: Admissions: The date for Kindergarten will change to match the new diocesan date. Item 4 would change to the Principal and/or Pastor.

Policy 4.1 The addendum items at the bottom were to be included in the body of the document. The definition of “active” parishioner was revised.

Policy 4.2 No Changes

### **Public Relations/Marketing Committee Report (Jenn Kirst, Ashley Cox)**

PTO did not meet in April. Final meeting of the year will be May 16<sup>th</sup>. They will have farewell to families graduating their last child and welcoming to new families and with their new sponsor family for the parish.

There is discussion of a school time and talent survey to organize who can help with what. June 15 is a Florence Freedom night and can get a portion of the ticket price for each 50 tickets sold. They will work to put together a back to school night. PTO board president, vice-president, secreta

Finance: The bishop is open to creating a middle regional middle school to feed into NCC that he would like to do before he retires.

Adjournment:

Closing Prayer: